

Safe Return To Work Package For Employers – Covid-19 Guidance, Policies, And Forms

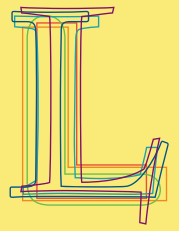


Table Of Contents

COVID-19 Safety & Health Guide

I. Responsibilities

- A. Safety Committee Responsibilities
- B. Human Resources Responsibilities

II. Creating and Maintaining a Safe and Healthy Workplace

- A. Cleaning and Disinfecting the Workplace
 - 1. General Cleaning/Disinfecting
 - 2. Deep Cleaning/Disinfecting
 - 3. Guidance on Cleaning Surfaces
- B. Safety Controls
 - 1. Engineering Controls
 - 2. Administrative Controls

III. Face Coverings

- A. Appropriate Coverings
- B. Additional Considerations
 - 1. Accommodations
 - 2. Safety

IV. Responding to Workplace Exposures

- A. Definitions
- B. Exposure Events
 - 1. Employee Discloses, or Presents at Work, With COVID-19 Symptoms
 - 2. Employee discloses that S/he is COVID-19 Positive
 - 3. Employee Has Been in Close/Direct Contact with a COVID-19 Individual
- C. Non-Exposure Issues
 - 1. Employee Has Been in Close Contact with a Suspected COVID-19 Individual
 - 2. Employee is Fearful to Report to Work
- D. Returning to Work
 - 1. Employee that Has Self-Quarantined without Becoming Symptomatic or COVID-19 Positive
 - 2. Employee Tests Positive but is Asymptomatic
 - 3. Employee is Symptomatic or COVID-19 Positive and Directed to Recover at Home
 - 4. Employee is COVID-19 Positive and Requires Hospitalization
- E. OSHA Recording/Reporting Obligations
 - 1. When to Record a COVID-19 in the 300 Log
 - 2. When to Report a COVID-19 Case to OSHA

Addendums

Responding to OSHA Complaint Addendum

Critical Infrastructure Addendum

Respirator Use During COVID-19 Outbreak Addendum

COVID-19 Safety & Health Policy

I. Purpose

II. Reducing Exposure At Work

- A. Protecting Yourself
- B. Workplace Protection and Social Distancing
 - 1. Engineering Controls
 - 2. Administrative Controls
- C. Face Covering Policy

III. Responding To Exposure Events

- A. COVID-19 Positive Employees
- B. Close Contact with a COVID-19 Positive Individual
- C. Return to Work
 - 1. Employee Exhibiting COVID-19 Symptoms
 - 2. Positive Test and Asymptomatic
 - 3. Positive Test and Recovering at Home
 - 4. Positive Test and Hospitalization
- D. Responding to Employee Exposure

Addendums

Critical Infrastructure Worker Addendum

Respirator Use During COVID-19 Outbreak Addendum

Template Forms

1. COVID-19 Employee Health Questionnaire Form
2. COVID-19 Self-Certification Form – Positive Test (Symptomatic)
3. COVID-19 Self-Certification Form – Self Quarantine (No Symptoms)
4. COVID-19 Self-Certification Form – Positive Test (Asymptomatic)
5. COVID-19 Exposure Log
6. COVID-19 Contact Tracing Script
7. COVID-19 Workplace Exposure Notice
8. COVID-19 Form for Voluntary Respirator Use (Appendix D)
9. COVID-19 Exposure Incident Report Form
10. COVID-19 Potential Exposure Notice
11. COVID-19 Fitness for Duty Form
12. COVID-19 Critical Worker Exposure Notice